

**ARCHITECT SECTION  
JOINT EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MEETING MINUTES  
October 18, 2016**

**PRESENT:** Michael Eberle, James Gersich, Steven Wagner

**EXCUSED:** Michael Pieper

**STAFF:** Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant

**CALL TO ORDER**

Michael Eberle, Chair, called the meeting to order at 9:30 a.m. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda:**

- *Correct B.1 to read June 30, 2016*

**MOTION:** James Gersich moved, seconded by Steven Wagner, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to approve the minutes from June 30, 2016 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Section Member Introductions and Recognition**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to thank Michael Eberle for his dedicated and diligent service to the Profession of Architecture, A-E Joint Board, Architect Section, and the State of Wisconsin. Motion carried unanimously.

**LEGISLATION AND RULE MATTERS – DISCUSSION AND CONSIDERATION**

**Update on Pending Legislation and Pending and Possible Rulemaking Projects**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to request DSPS staff draft a Scope Statement revising A-E 3 relating to Architect Registration and designate Steven Wagner to review and approve the Scope Statement for submission to the Governor's Office and publication. Motion carried unanimously.

**CREDENTIALING MATTERS – DISCUSSION AND CONSIDERATION**

**Mutual Recognition Agreement with Australia and New Zealand**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to become a signatory of the National Council of Architectural Registration Boards, Architects Accreditation Council of Australia, and New Zealand Registered Architects Board, and to authorize the Chair to sign the Letter of Undertaking. Motion carried unanimously.

## **SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS**

### **NCARB Member Board Chairs and Member Board Executives Meeting**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to request and authorize Michael Eberle and Brittany Lewin to attend the NCARB Member Board Chairs and Member Board Executives Meeting on October 27-29, 2016 in Columbus, Ohio and to delegate authority to Michael Eberle to speak and make decisions on behalf of the Section. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** James Gersich moved seconded by Steven Wagner, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Michael Eberle read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Michael Eberle-yes, James Gersich-yes, Steven Wagner-yes. Motion carried unanimously.

The Section convened into Closed Session at 10:08 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** James Gersich moved, seconded by Steven Wagner, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 10:52 a.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED IN CLOSED SESSION**

**MOTION:** James Gersich moved, seconded by Michael Eberle, to reaffirm all votes made in Closed Session. Motion carried unanimously.

## **APPLICATION REVIEWS**

### **LK Architecture Inc**

**MOTION:** James Gersich moved, seconded by Michael Eberle, to grant the certificate of authorization of LK Architecture Inc., pending receipt of additional information, once all requirements are met. Motion carried

unanimously.

## DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

### Administrative Warnings

#### *15 ARC 004 – J.P.A.*

**MOTION:** James Gersich moved, seconded by Steven Wagner, to issue an Administrative Warning in the matter of DLSC Case No. 15 ARC 004 against J.P.A. Motion carried unanimously.

#### *16 ARC 003 – J.L.T.*

**MOTION:** James Gersich moved, seconded by Steven Wagner, to issue an Administrative Warning in the matter of DLSC Case No. 16 ARC 003 against J.L.T. Motion carried unanimously.

### Proposed Stipulations, Final Decisions and Orders

#### *15 ARC 003 – Ryan Thacker*

**MOTION:** James Gersich moved, seconded by Michael Eberle, to authorize the Chair to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Ryan Thacker, DLSC Case No. 15 ARC 003. Motion carried unanimously.

### Case Closing

#### *15 ARC 002*

**MOTION:** Steven Wagner moved, seconded by Michael Eberle, to close DLSC Case No. 15 ARC 002 against B.A.A.I. for *Insufficient Evidence*. Motion carried unanimously.

#### *16 ARC 006*

**MOTION:** James Gersich moved, seconded by Steven Wagner, to close DLSC Case No. 16 ARC 006 against P.W. for *No Violation*. Motion carried unanimously.

## ADJOURNMENT

**MOTION:** James Gersich moved, seconded by Steven Wagner, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:53 a.m.